

NELSON BAYS PRIMARY HEALTH
Minutes - Open Board Meeting held on 27 January 2011
20 New Street, Nelson – Commencing at 6:03 p.m.

PRESENT: Jan Morgan (Chair); Philip Chapman; James Chisnall; Jo Mickleson; Olivia Hall; Mere Wetere; Judene Edgar; Sue Stevenson; Lisa Lawrence

IN ATTENDANCE: Andrew Swanson-Dobbs (Chief Executive Officer – NBPH); Jane Kinsey (Primary Services Manager – NBPH); Tanya White (Minute Secretary – NBPH)

APOLOGIES: Maria Briggs

- | Item | Decision / Discussion |
|------|---|
| 1. | Welcome / Karakia
Jan Morgan opened the meeting at 6.03 p.m., welcomed everyone and wished all a happy new year. |
| 2. | Apologies
<u>Resolution</u>
<i>That the apology from Maria Briggs is accepted.</i>
Moved: Philip Chapman / Judene Edgar CARRIED |
| 3. | Register of Interests
Update the Register of Interests as follows: <ul style="list-style-type: none"> • Jo Mickleson – has stepped down as Chair of the Pharmacy Advisory Group, but is still a member and is no longer on the Hospital Advisory Committee.
(According to the DHB, no one on the Board of a PHO can be on any of the DHB subcommittees.) • Andrew Swanson-Dobbs – indicated that his wife now works for Waverley Kindergarten as an Early Childhood Educator. • Olivia Hall – Independent Director of Wakatu Incorporation Manaaki Board. |
| 4. | Confirmation of Agenda
<u>Confirmed</u> as notified with one additional item under General Business: <ul style="list-style-type: none"> • NBPH Quarterly Report • Māori Health Overview |
| 5. | Confirmation of Minutes
<u>Resolution</u>
<i>That the minutes of 25 November 2010 be accepted as a true and correct record.</i>
Moved: Philip Chapman / Jo Mickleson CARRIED |

5.1 Matters Arising

- Philip asked whether the Board-to-Board meeting was still scheduled for 8 March 2011. Jan has contacted Jenny Black who responded that she was proposing that the DHB meeting timetable change and she would advise after the NMDHB Board's first meeting on 1 February 2011. Jan will advise as soon as she receives advice from Jenny.
- Jo raised the matter of the Christmas drinks function and the fact that there were very few board members present, even though the event was hosted by the board, who issued the invitation. Olivia apologised for not being able to make it. (Apologies had previously been received from James and Mere.)
Lisa Lawrence arrived at 6:12pm.

5.2 Action Points

	Who	When
a) Christmas Function A Christmas drinks function to be arranged and invitations are sent.	Andrew	Complete
b) Correspondence of Significant Interest <u>NMDHB – 10-11-2010, p.13</u> Update on Industrial Action disrupting services – to be forwarded to	Andrew	Complete
c) Report Chair The board paper which resulted in the discussions between NBPH and Manawhenua Iwi to be forwarded to Olivia.	Jan	Complete

Item Decision / Discussion

6. Correspondence of Significant Interest

- a) Golden Bay Community Health Te Hauora O Mohua – 14-12-2010, p.15
Letter in response to one from NBPH.

7. Report | Chair

- It was good to hear from Rob Cooper and to talk to him about Whanau Ora at the PHO Alliance Quarterly meeting, especially with regard to areas where people have joined up outside their local Iwi region and where PHOs are in joint ventures with Iwi; how Whanau Ora will cut across these lines and where the decision-making will sit.
- Jan has been invited to attend the DHB Annual Planning Meeting in Blenheim on 1 February.
- Judene thanked Jan for report and its tone and content.
- Mere asked who was present at the talks with Manawhenua ki Mohua – Barney Thomas, John Ward-Holmes, Lauralee Duff and Chris Hill – and whether Ngati Toa talked about a new representative for the South – they have appointed someone from Wellington.
- The Chair's written report was received by the board.

8. Report | Board Members

- Jo had a quiet December at the Pharmacy, but January is extremely busy.
- Philip went to Wellington with the Families Commission, who are doing a Fathering Seminar in March, and participated in workshops with women from the Cancer Society working to get more men involved. It is very encouraging that the national organisation has taken this on.
- Judene: Tasman District Council has been busy with flooding in Murchison and Golden Bay and with big decisions to make and large sums of money to find. The Cawthron Institute has managed to secure Lord Robert Winstone to deliver the annual Cawthron lecture in their 90th anniversary year (end of July).
- Sue had a busy January and the Wakefield practice has had more funding approved for the nurse-led clinics in Tapawera.
- Mere starts a new job in February – Communications Advisor for the Nelson City Council.
- Lisa has been very doing the budgets for Te Kahui Hauora.

9. General Business

9.1 NBPH Quarterly Report

- Andrew explained the different reports; how the individual reports have been consolidated into the Organisational Report and the Māori health activity information has been extracted for the Māori Health Overview, which will be forwarded to local Iwi after the board meeting.
- Mere is getting a sense of increased Māori health activity and greater uptake of many of the programmes.
- Philip would appreciate a gender breakdown for Green Prescriptions and utilisation of Māori Health Services, as for PMHI and Strengthening Families.
- Jo queried the stats, e.g. 144% for the PHO Performance programme. Andrew will check, as CVD and Diabetes data at a national level is still not considered accurate.
- Jo and Mere asked whether there was anything that is not going well, needs improvement or any burning issues of concern now or for the future. Andrew highlighted the low number of referrals to the Brief Intervention Service as a concern, but much energy is currently going into raising that number.
- Mere called for a summary from Luke raising highlights and issues such as the fallout from the recession and the impact that is having on Māori Health.
- James feels that it would be useful to have a breakdown in terms of numbers of Māori patients per practice when targeting programmes, etc. Andrew offered to bring stats per practice for age, gender, ethnicity, etc. to the next closed board meeting, as we have very good statistics available.
- Olivia requested that the Māori Health Overview be placed on the agenda for the next meeting.

10. Glossary of Commonly Used Acronyms

Noted

11. **Strategic Plan 2010-2014**

Noted

The meeting closed at 6.42 p.m.
The next meeting will be on 24 February 2011 at 6.00 p.m.

Confirmed:

J. R. Morgan

Name:

JAN MORGAN

Date:

24 - 02 - 11

Actions - Open Meeting 27 January 2011

	Action	Who	When
a)	NBPH/NMDHB Board-to-Board Meeting Jan to advise on date and time as soon as she hears form Jenny Black in this regard.	Jan	ASAP
b)	Māori Health Overview <ul style="list-style-type: none">• Luke to provide a summary of issues/trends in future reports, if possible.• Report to be placed on agenda of next board meeting.	Andrew	ASAP
c)	General Practice Statistics Andrew to bring breakdown per practice with regard to age, gender, ethnicity, etc. to the next Closed board meeting.	Andrew	ASAP