

Item	Decision / Discussion
	<ul style="list-style-type: none"> • John was asked whether he has met with any key stakeholders yet. A meeting with Andrew, Mere, John Peters, Jenny Black and Ian McLennan has been scheduled for 21 July. John Hunter will also attend the Clinical Governance meeting on that day. <p style="text-align: right;">Lisa Lawrence arrived at 6:15 p.m.</p> <ul style="list-style-type: none"> • It was decided that the announcement about John's appointment as Chair should be repeated in the <i>Be Well</i> Newsletter and <i>The Indicator</i> and the letter which went to major stakeholders should also be sent to the Manawhenua Iwi with whom we have established relationships, the Iwi Health Board and other key stakeholders, such as Pharmacy.
8.	<p>Report CEO</p> <ul style="list-style-type: none"> • After the NMDHB Board meeting of 24 May 2011 it is clear that the DHB do not want the Golden Bay project to stall. While there is still work to be done regarding bankability and governance arrangements, it is full-steam ahead and a public meeting about the next stages of the project is coming up. • Discussions continue with Pharmacy owners about the Pharmacy Schedule and there is an interest in further exploration of ways in which things can be done differently locally. Pharmacists have not had an increase in 7 years; probably because the DHB does not have accurate data and PHARMAC has in many ways also undermined the industry. NBPH has an interest in supporting the key relationship between pharmacy and general practice with the common denominator being the patient. • Following the Board's consent to further exploration of a joint venture with the directors of NRADD. Andrew will bring the revised trust deed and business case back to a future board meeting. • John asked about implications of the budget for NBPH. Andrew hopes that some answers will be provided at the PHO Alliance meeting to be addressed by Tony Ryall. • John emphasised the significance of the Golden Bay project to NBPH and the importance of having adequate resources to ensure its success in order to create a new blueprint for primary health into the future. Jo is concerned about savings from changing the model of care and in favour of prudent investing. Andrew reiterated that we will not proceed unless there is the revenue to hire the staff to make it work. The next step is to recruit a service manager, which will hopefully reduce the burden on NBPH staff. The lessons of Motueka have been noted, but Golden Bay is different in that it is clinically led. • Andrew to update the Board every month with a standing report on the progress of the project.
9.	<p>Clinical Governance Group</p> <p>Activity Report</p> <ul style="list-style-type: none"> • Judene asked whether the AGG had any role to play in assisting with the Health and Education Assessments for young people in CYF care or pathways for STI testing. Andrew explained that the work currently involves designing the IT for general practice and support is not needed. • Care Insight enables access to a limited amount of clinical information/records after hours. At the moment only general practices and NRADD will share information and ED doctors will also be able to access it.
10.	<p>Alliance Governance Group</p> <p>Activity Report</p> <p>Noted</p>
11.	<p>NBPH Board Community Representative Vacancy</p> <ul style="list-style-type: none"> • Judene is opposed to Recommendation no. 2 in the paper, as shortlisting should not be done around a table and conflicts of interest are likely to arise. • The intention is that the forum chooses two people to be involved in shortlisting; not that the forum does the shortlisting. • Community members are crucial for community perspective, regardless of other skills, so their community connections are of paramount importance. • The selection panel will make a recommendation to the Board as soon as possible. This may be by email. <p><u>Resolution</u></p> <p><i>That the Board:</i></p> <ol style="list-style-type: none"> 1. <i>Endorse the AGG Forum's offer to feedback on the advertisement and assist with the distribution of the advertisement for the NBPH Board Community Representative Vacancy.</i>

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	<p>2. <i>Endorse the offer made by the AGG Forum to provide two community representatives from AGG to shortlist and sit on the interview pane, noting that AGG representatives on the panel are non-voting.</i></p> <p>Moved: Lisa Lawrence / Jo Mickleson CARRIED</p>
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12.	<p>Audit and Financial Risk Subcommittee</p> <p>Terms of Reference</p> <ul style="list-style-type: none"> • Maximum no. of members of subcommittee should be stated. Three members plus an alternate is recommended. • Terms of Reference were amended as per discussion and are attached hereto. <p><u>Resolution</u></p> <p><i>That the board <u>accept</u> the revised Audit and Financial Risk Subcommittee Terms of Reference and form the committee.</i></p> <p>Moved: Jo Mickleson / Philip Chapman CARRIED</p> <p>Appointment of members and Chair</p> <ul style="list-style-type: none"> • John called on Jo to be a member of the subcommittee, put himself forward as a member and called on any other interested persons to join. Olivia accepted the role of third member and Lisa volunteered to be the alternate. <p><u>Resolution</u></p> <p><i>That Audit and Financial Risk subcommittee consists of Jo Mickleson, John Hunter and Olivia Hall with Lisa Lawrence as an alternate member.</i></p> <p>Moved: Mere Wetere / Sue Stevens CARRIED</p> <ul style="list-style-type: none"> • John nominated Jo as Chair of the subcommittee and Jo will call the first meeting.
13.	<p>Policies for Review</p> <ul style="list-style-type: none"> • Contracting Policy ver.4 May 2010 • Remuneration Policy ver.4 May 2010 • Confidentiality Policy ver.1 May 2010 <p>It was agreed that feedback and suggestions be forwarded to Andrew, the policies be revised accordingly and be resubmitted for consideration by the Remuneration and Governance Committee when it is formed.</p>
14.	<p>Report Board Members</p> <p>Board members reported on their respective activities during the previous month.</p>
15.	<p>General Business</p> <p>An update on progressing the relationship between the DHB and the two PHOs:</p> <p>Subsequent to the joint meeting, John Peters, Christine Smith and Andrew had a dinner at which John tabled some work done among some of the other South Island CEOs on joint reports to the respective Boards regarding joint work plans. Based on that, some areas on which to do some joint work have been identified.</p>

Actions –Meeting 26 May 2011

	Action	Who	When
a)	<p>Māori Health</p> <p>A meeting of the Iwi Māori representatives, Luke and Andrew will meet and bring recommendations to the next Board meeting about our needs, expectations from the various reference groups and our obligations to them.</p>	Andrew	23/06/2011
b)	<p>Chair</p> <p>The announcement about John's appointment as Chair should be repeated in the <i>Be Well</i> Newsletter and <i>The Indicator</i> and the letter which went to major stakeholders should also be sent to the Manawhenua Iwi with whom we have established relationships, the Iwi Health Board and other key stakeholders, such as Pharmacy.</p>	Andrew	ASAP
c)	<p>NRADD</p> <p>Revised NRADD Trust Deed and Business Case to come to a future Board meeting</p>	Andrew	ASAP
d)	<p>Golden Bay</p> <p>Andrew will update the Board every month with a standing report on the progress of the project.</p>	Andrew	23/06/2011
e)	<p>Community Representative Recruitment</p> <p>The selection panel will make a recommendation to the Board as soon as possible. This may be by email.</p>	Judene, Philip	ASAP
f)	<p>Policies for Review</p> <p>The policies will be revised and resubmitted for consideration by the Remuneration and Governance Committee.</p>	Andrew	ASAP